



1069 MAIN STREET • DUBUQUE • IOWA • 52001-4724
[563]588-4400 • [563]588-0645-FAX • WWW.DUBUQUEMAINSTREET.ORG

Dubuque Main Street Façade Improvement Grant Program

It is the intent of the Dubuque Main Street (DMS) Design Committee to provide financial incentives to property owners and businesses to assist them in restoring and rehabilitating the storefronts of their property. Applicants must be Investors in the DMS organization.

Objectives: The primary objective of the Dubuque Main Street Façade Improvement Grant Program is to revitalize properties in the northern most district of downtown Dubuque by preserving and restoring the existing buildings and storefronts.

Guidelines: The grant can equal but not exceed 50 percent (1:1 match) of the total project cost. Multiple projects may be granted from this pool with a minimum award of \$1,000 and a maximum of \$2,500 for each grantee. The DMS Design and Economic Vitality Committees will carefully examine applications to determine which project(s) will most contribute to the overall design and quality of the downtown corridor, and award dollars accordingly. The Façade Improvement Grant Program will provide technical assistance along with a grant to building owners that meet the following guidelines:

- The grant program will be administered by DMS.
- The Design and Economic Vitality Committees will determine eligibility and make recommendations to the Organization Committee for final approval of grant.
- Selection to participate in the program will be based upon the applicant's consistency with the goals of the Design and Economic Vitality Committees and upon commitment to proceed with the building improvements.
- Applicants must submit a Façade Improvement Grant Application, along with cost estimates from a contractor, detailing the work to be done. Applications will be accepted until all funds are distributed. Incomplete applications will be returned with a list of the missing or incomplete information.
- Work is expected to be completed and bills submitted within 18 months of the grant award date. A complete copy of bills from expenses relating to the project must be presented to the Design and Economic Vitality Committees before the grant money will be awarded. The amount of the grant may be adjusted if the actual cost is lower than the estimated cost.
- A final inspection of the project by the Design Committee will be conducted before the grant payment is issued. Any deviations from the approved application may disqualify the Recipient of all or part of previously approved grant monies.
- Applicant must consult with Main Street Iowa's Design Consultants prior to beginning the restoration project. These arrangements will be made through DMS.



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Examples of Eligible Projects:

Signage & Awnings (addition or removal)
Stone work
Professional Façade Cleaning
Replacement of Transom Glass
Removal of Aluminum “Slipcovers”
(aluminum siding, mansard roofs, etc.)
Window Repair/Replacement
Replacement/Repair of Architectural Detail
Rear Entrance Improvements

Examples of Ineligible Projects:

Roof Repairs
Interior Improvements
Electrical Work (except sign related)
Installation of inappropriate materials

Design review by the City Planning Department and/or the Historical Preservation Commission may be necessary, if required by ordinance. Language from the National Park Service Technical Preservation Services Briefs, the Secretary of the Interior’s Standards for Building Rehabilitation, the City of Dubuque Design Guidelines and other pertinent documents may be attached as a condition of the rehab, if the committee deems it necessary. In order to receive reimbursement for repointing, a mortar analysis sample may be requested.

Reimbursement is for labor and material costs associated with façade improvements. Reimbursable expenditures must be documented. Grants will be disbursed upon completion of work at a rate of \$.50 for each \$1.00 of presented, qualified costs.

Approval Process:

1. Design review by DMS Design and Economic Vitality Committees
2. Grant applications will be reviewed by DMS Organization Committee
3. Grant recipient will be notified by DMS, and the 18-month permitted construction period begins
4. Funding will be disbursed upon staff review of documented expenditures and inspection of a completed project.



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Façade Improvement Grant Application

Applicant's Name _____

Mailing Address _____

Telephone _____
(Cell/Home) (Work)

Project Address _____

Does the applicant own the building? Yes _____ No _____

If no, who owns the building? _____

Owner's Contact Info _____

Estimated Project Cost _____

On an attached single sheet of paper, please provide a detailed project description including proposed start and completion dates. If available, submit a project budget.

Estimated Project Cost: _____ Funds Requested: _____

It is understood that the Applicant will be a Business Investor in good standing and actively support and/or participate in the programs and activities of Dubuque Main Street.

The undersigned applicant affirms that the information submitted herein is true and accurate to the best of my (our) knowledge. I (we) have read and understand the conditions of the Dubuque Main Street Central Avenue Façade Improvement Grant Program and agree to abide by its conditions and guidelines.

Signature of Applicant Date

Signature of Applicant Date

Return application and any additional information by **June 30, 2023** to:
Façade Grant Committee • Dubuque Main Street • 1069 Main Street • Dubuque, IA 52001

For more information: 563.588.4400 or djacobs@dubuquemainstreet.org